

Illinois Department of Healthcare and Family Services (HFS) Long Term Care Advisory Workgroup

Goal

To serve as a communication vehicle between the Illinois Department of Healthcare and Family Services (HFS), its Disease Management contractor, McKesson Health Solutions (MHS) for the Your Healthcare Plus DM Program and its PCCM program administrator, Automated Health Systems (AHS) for the Illinois Health Connect Program and the statewide long term care community on issues of program administration.

Tasks

The Long Term Care (LTC) Advisory Workgroup will:

- Review and make suggestions on the design, execution and coordination of the LTC-related components of the Illinois Health Connect and Your Healthcare Plus programs;
- Identify potential areas of cooperation/coordination between the PCCM/DM programs, the Illinois Department of Public Health (IDPH) LTC initiatives and local, regional and state LTC associations;
- Identify opportunities to best provide care coordination for the ~11,000, age 19 and older, non-dual LTC residents eligible for the DM program;
- Recommend to the HFS Steering Committee effective strategies to improve the overall health of LTC program enrollees;
- Provide suggestions and feedback on Illinois Health Connect and Your Healthcare Plus provider and participant materials that address LTC related issues;
- Provide suggestions and feedback to support the Quality Management Program for Illinois Health Connect and Your Healthcare Plus.

Membership

The LTC Advisory Workgroup takes its direction from, and reports to the Illinois HFS Steering Committee.

The LTC Advisory Workgroup will be chaired by a McKesson Health Solutions (MHS) Medical Director with knowledge of the LTC disease management program content.

The LTC Advisory Workgroup will be composed of citizens of the state of Illinois with experience, knowledge, and interest in the delivery of health care services to low income citizens and medically vulnerable groups within the LTC setting. Membership is voluntary and open to any interested party.

Membership may include, but is not limited to:

- Physicians, nurse practitioners, physician assistants, etc... who are familiar with the medical and behavioral health needs of low-income LTC population groups;
- Key LTC facility based stakeholders including owners, administrators, Medical Directors, Directors of Nurses, etc...
- Members of local, regional and state level LTC associations;
- Representatives from HFS and IDPH;
- Illinois Health Connect and Your Healthcare Plus Program staff;
- Other persons interested in, or knowledgeable about LTC

Meetings

The LTC Advisory Workgroup will meet up to quarterly throughout the year. The HFS Steering Committee may request additional or special meetings.

The agenda for meetings will include topics identified by HFS staff, the Steering Committee, and the Workgroup Chair and/or workgroup members. Agenda items and meeting materials will be submitted by the Chair to HFS staff and Subcommittee members at least 3 business days in advance of each scheduled meeting.

Meetings may be conducted via teleconference or in-person at the discretion of the Workgroup Chair. All in-person meetings will include a teleconferencing option to maximize opportunities for participation.

Written meeting minutes will be recorded for all LTC Advisory Workgroup meetings. Minutes will be submitted to the designated HFS contact within 5 business days after each scheduled meeting for review and approval.

After HFS approval, meeting minutes will be distributed to Workgroup members via email or regular mail. With HFS approval, minutes may also be posted on the Your Healthcare Plus and/or the Illinois Health Connect websites.