

## **Illinois Department of Healthcare and Family Services PCCM Maternal and Child Health Subcommittee**

### **Goal**

To serve as a communication vehicle between the Illinois Department of Healthcare and Family Services (HFS), Automated Health Systems, the administrator for the Illinois Health Connect primary care case management program and the maternal and child health community throughout the state.

### **Tasks**

The Maternal and Child Health Subcommittee will:

- Identify and address MCH and EPSDT issues including service access, provision, and coordination.
- Review and make suggestions on the design, execution and coordination of the MCH-related components of Illinois Health Connect.
- Identify MCH-focused community-based organizations to partner with Illinois Health Connect .
- Provide suggestions and feedback into the development of procedures for assisting all eligible Participants to obtain EPSDT services, and tracking EPSDT services and specialty appointment for all children under the age 21 who are Participant.
- Provide suggestions and feedback into the development of a follow-up methodology for Participants who have not been screened in accordance with the periodicity schedule.
- Provide suggestions and feedback into the development of creative strategies to assist Enrollees in scheduling and rescheduling EPSDT appointments and other referral appointments.
- Provide suggestions and feedback about Enrollee outreach, education, and enrollment activities.
- Provide suggestions and feedback on Illinois Health Connect provider and participant materials that address MCH topics (e.g., EPSDT materials).
- Provide feedback as part of Illinois Health Connect QA program.

### **Membership**

The Maternal and Child Health Subcommittee takes its direction from, and reports to the Illinois HFS PCCM Steering Committee.

Automated Health Systems' QA Manager will chair the Maternal and Child Health Subcommittee.

The Maternal and Child Health Subcommittee will be composed of MCH stakeholders with providers with experience, knowledge, and interest in delivery of MCH services to low income citizens. Membership is voluntary and open to any interested party. Membership may include, but is not limited to:

- Pediatricians, OB/GYNs, Family Physicians and other medical providers who are current HFS Medical Programs providers that participate in Illinois Health Connect.
- MCH-oriented community-based organization representatives.
- Representatives from HFS and IDPH.
- Illinois Health Connect Program staff.
- Other representatives familiar with MCH and EPSDT.

### **Meetings**

The Subcommittee will meet at least quarterly. The HFS PCCM Steering Committee may request additional or special meetings.

The agenda for meetings will include topics identified by HFS staff, the Steering Committee, and the Subcommittee Chair and/or members. Agenda items and meeting materials will be submitted by the Chair to HFS staff and Subcommittee members at least 3 business days in advance of each scheduled meeting.

Meetings may be conducted via teleconference or in-person at the discretion of the meeting Chair. All in-person meetings will include a teleconferencing option to maximize opportunities for participation.

Written meeting minutes will be recorded for all Subcommittee meetings. Minutes will be submitted to the designated HFS contact within 5 business days after each scheduled meeting for review and approval. After HFS approval, meeting minutes will be distributed to Subcommittee members via email or regular mail.